

Dernancourt School

BYOD (Bring Your Own Device - Laptop) Agreement

Rationale

The Dernancourt School Bring Your Own Device (BYOD) program aims to enhance learning opportunities and experiences in the classroom. BYOD is recommended for children in Years 4, 5 and 6. Year 3 children in a Year 3/4 class may also wish to use their own device.

Before a student may use a personally owned device at school, both the student and a parent/caregiver must read and sign this Agreement and the Dernancourt School ICT Acceptable Use Agreement.

Student Responsibilities

Student responsibilities are set out in the ICT Acceptable Use Agreement.

Parent/Caregiver Responsibilities

1. Parents/caregivers should monitor student use of their laptop/internet at home.
2. Parents/caregivers are to support school staff by providing access to the laptop to connect the laptop to the network, install security certificates and to troubleshoot technical problems.
3. Families are responsible for keeping the laptop operating systems and security software up to date.
4. On occasion, the school may need to install specific software for student use on the laptop. Parent/caregiver support to complete the install may be required and IT support will be available to assist.
5. The Department for Education does not provide insurance for accidental loss or damage to devices brought to schools for use by students. In limited circumstances, claims may be met under the Department's public liability insurance where the loss or damage is due to a negligent act or omission on the part of the school. Families are encouraged to hold insurance cover for devices through their own policies.
6. Families are responsible for the costs of repair or replacement arising from general wear and tear and accidental damage.
7. Families must, and are required to encourage students, to abide by the Dernancourt School BYOD and ICT Acceptable Use Agreements. Parents/caregivers will report any inappropriate behaviour and material they notice, observe or are informed about by the student to the teacher or school staff.
8. Families are encouraged to discuss this BYOD Agreement and the ICT Acceptable Use Agreement with the student prior to signing and from time to time as appropriate.

School Responsibilities

1. The school must provide a safe designated place in each classroom to store BYOD laptops.
2. The school will support students to care for their device and trouble shoot issues as they occur.
3. The school will maintain provision of centrally stored universal chargers for emergency charging at teacher/leader discretion.
4. The school will maintain a set of spare laptops available for student use at staff discretion.
5. The school will discuss and regularly revisit ICT responsibilities with students throughout the year (as outlined in Dernancourt School ICT User Agreement).

Supervision and Monitoring

The use of digital devices (such as laptops) at school is not private. School and network administrators and staff at Dernancourt School monitor the use of information technology resources to help ensure that users are secure and safe when using ICT equipment in conformity with this policy. Administrators reserve the right to examine, use and disclose any data found on a student's device or the school's information networks in order to further the health, safety or security of any student or other person, or to protect property. This information may be used in disciplinary action, or be passed on to law enforcement, if appropriate to do so.

Review

If it becomes necessary to amend this agreement, you will be advised in writing and asked to sign a new agreement.

This agreement will be reviewed every three years and is due for review in 2029.

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BYOD (Bring Your Own Device - Laptop) Agreement Form

Student Name:

Parent/Caregiver Name:

Class: Year Level:

We have read, understood and agree to the requirements as described in the Dernancourt School BYOD – Laptop Agreement. We understand that this agreement will remain in place until the student leaves the school or a new agreement is signed.

We understand that we must also sign the ICT Acceptable Use Agreement before the student can commence use of the BYOD laptop.

Student Signature:

Parent/Caregiver Signature:

Date:

OPTIONAL INFORMATION

Device:

Serial Number:

PLEASE COMPLETE THIS DOCUMENT AND ENSURE IT IS SIGNED BY BOTH A PARENT/CAREGIVER AND THE STUDENT. PLEASE THEN RETURN THE LAST PAGE ONLY TO THE SCHOOL.

Reviewed 2026

To be reviewed in 2029