

DERNANCOURT SCHOOL

ORGANISED OUT OF HOURS SCHOOL SPORTS POLICY

Purpose

The purpose of this policy is to enhance student participation and experience in organised out of hours school sport. Our sports program is provided to encourage school spirit, enjoyment and education in sportsmanship. This policy does not cover SAPSASA sport programs.

The program

Our organised out of hours school sport program is open to all Dernancourt School students in Reception to Year 6. As a school, we will endeavour to ensure all interested students have the opportunity to participate in the program within individual team cap limits.

To ensure fair and equal match time, there may be occasions where players need to be rostered off on rotation to cater for large player numbers in a team. However, there may also be occasions where forming a team may not be possible (i.e., not enough student interest or insufficient coaches).

School sport is inclusive, and in all circumstances, students are given the opportunity to participate if numbers allow.

Coaches are volunteer caregivers who have elected to give their time and knowledge. The program is unable to run without these volunteers.

Students pay season fees which cover the cost of the team registration, match day fees, equipment, umpires, trophies, uniforms, end of season break up etc. There is no school funding for school sporting teams, but the school can organise collection of team fees and payment of invoices etc. Payment of season fees need to be made in a timely manner.

Photography

- School sport photos must be taken in accordance with school photo permissions. No child should be photographed in a group or individually and the photo must not be shared on social media where a child can be easily identified, without obtaining in advance the permission of a parent/guardian.
- The school may identify a person (teacher or parent) to take photographs for school purposes where they could also be made available to parents if so desired. This person should be easily identifiable as someone who has permission to be taking photographs, usually coach/manager.

Inclement weather policy – Dernancourt out of hours school sport

- If the forecasted temperature on BOM (Bureau of Meteorology) website at 8am on the morning of training is 36 degrees or above ALL training (indoor or outdoor) will be cancelled.
- Training may also be cancelled due to wet weather, but this is at the discretion of the coach and may depend on whether an alternative venue is available.
- In the event of extreme unexpected and unsafe conditions, the school or the coaches may advise that all sport training is cancelled on any day.

Note: Everyone (school staff, coaches, umpires, parents) has a duty of care to students involved in school sport.

Breach of school policies

All students, coaches, managers, spectators and parents must comply with the Sporting Code of Conduct and the following school policies available on at dernancts.sa.edu.au/policies/:

- *Anti-Bullying Policy*
- *Code of Conduct Policy*
- *Grievance Policy*

The following will apply to players deemed to have breached the school's policies:

- For minor incidents, the coach has the authority to direct players from the field/court.
- For serious incidents, the coach will direct the player from the field/court and at their earliest convenience refer the matter to the School Senior Leader, responsible for line managing out of hours school sport, for a decision on any action to be taken, including suspending players from participation.

The sporting organisations may have their own suspension and expulsion policies which will apply in addition to any penalty arising from breach of the school policy.

For all other participants in school sport (coaches/managers/spectators/parents) deemed to have breached the school policies, the site leaders have the right to:

- Withdraw a volunteer from coaching/manager roles at any time if concerns exist about their suitability to be working with children.
- Ban a person (parent, caregiver or otherwise) from the school grounds if their behaviour threatens the wellbeing of staff, parents or children.

Grievances

The following guidelines are to be used when resolving any grievance involving players/parents/coaches/managers/spectators involved in the out of hours school sport program. Issues or concerns about our out of hours school sport program will be dealt with promptly and most effectively when raised in the following ways:

- Concerns about other players or parents - please discuss the matter with the coach, avoid game and practice time if possible). If unresolved, please forward the matter in writing to the school administration, who will forward it to the appropriate leader.
- Concerns with the coach - please refer the matter in writing in the first instance to the sport coordinator or Sport Committee representative on Governing Council who will inform the

appropriate school leader. The school will only deal with issues which have been raised in the ways outlined above.

- Complaints to the school in writing should be addressed to dl.0982.info@schools.sa.edu.au. The school grievance policy can be found on the school website: dernancts.sa.edu.au/wp-content/uploads/2023/07/grievance_policy.pdf.

Expectation of the school

The school through the Sports Committee will:

- Approve applications for new types of sports to commence out of school hours sport.
- Ensure coaches for all sports meet the minimum requirements including experience, Working with Children Check and RAN training.
- Actively assist in recruiting interested players through the school newsletter and communication app.
- Liaise with each sport coordinator to discuss uniforms if required.
- Invoice and receipt payment for season fees.

Expectation of each sport coordinator

- Coordinate the sport program – including matches, training time and venue.
- Be the contact person for the registered teams and be responsible for ensuring the school complies with its obligations with the relevant association by:
 - attending association meetings and ensuring that information is fed back to coaches and teams
 - promptly disseminating information, such as draws, timetables and other information from the association to coaches/managers of teams
 - maintaining an up-to-date email list of coaches/managers to ensure effective communication between school and the coaches/managers
 - Ordering or organisation of team uniforms for all players, if required.
- Order equipment for training sessions and matches as required utilising the individual sport budgets that are made from team fees – sport coordinator to communicate with school front office to do this.
- Order a first aid kit for all sports training bags.
- Manage the individual sport budget including the team registration, match day fees, equipment, umpires, trophies, uniforms, end of season break up etc.
- Provide a report on the sports progress for the school newsletter and Governing Council Sports Committee as required.

Endorsed by Governing Council – August 2023

Review every 3 years

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SPORTING CODE OF CONDUCT

Expectation of Players

- Be a good sport and play for enjoyment.
- Work hard for the team as well as yourself.
- Commit to the season once registered. Losing players mid-season may result in your teammates having to forfeit.
- Learn the rules of the game and play by the rules at all times.
- Treat all team players, the coach and officials with respect.
- Co-operate with team and game officials. This means, never argue with an official. If you disagree with a decision, advise your coach who may then approach the official if it is appropriate.
- Follow the school's values.
- Congratulate teammates (win or lose) and thank opposition team and umpires at the conclusion of every match.
- Attend and participate fully in training sessions.

Expectation of Parents/Spectators

- Encourage participation in out of hours school sport.
- Support our school values and player expectations.
- Be a role model and applaud all players including opposing team. Remember children learn best by example.
- Be respectful in your communication.
- Our program relies on volunteer coaches without whom there would be no sport for your child. Please assist them by being on time for practice, arriving early for pre match warm-up.
- Advise coaches of any practice/matches your child will not be able to attend in advance whenever possible.
- As a spectator, respect the coaches and umpire decisions.
- There is an expectation that parents of children participating in sport offer support/assistance to the coach as necessary such as scoring, timing, packing up equipment etc.
- Parents are encouraged to attend all matches/practices where permitted. If you are not attending a match/practice, it is your responsibility to ensure that you have arranged for your child's safety at the finish of their match/practice. It is not the responsibility of the coaches.
- Be aware if a child is not collected at the finish of a game/practice in a timely manner on more than one occasion the coach will notify the school who will contact the parent(s) to seek a resolution to the situation.
- Siblings or children who are not members of the team should not be left unattended at practice or matches. Our coaches are not responsible for the care of children not on the team.

Expectation of coaches

All coaches/managers must adhere to the minimum requirements of the Department for Education Volunteer Policy and Procedure. This means coaches/managers must have a Working With Children Check (WWCC) and Responding to Abuse and Neglect – Education and Care (RAN-EC) training and have completed the volunteer induction paperwork from the school. It is also recommended to have Basic First Aid training.

Coaches are required to:

- Keep up to date with the latest coaching practices for the sport they are coaching.
- Be a good role model.
- Encourage participation and team play, whilst winning is fun, enjoyment of the game is just as important.
- Teach your players to follow the rules and spirit of the game.
- Ensure rotation of players so that everyone has an opportunity to participate prior to and during finals.
- Develop team respect for everyone on the playing field/court including officials and opposing coaches.
- Show concern and caution towards sick and injured players. Seek advice from parents/guardians to determine if a player is fit to commence training or game play. Request a medical clearance certificate for players to return to practice and games where appropriate.
- Ensure a first aid kit is made accessible for use at all practice sessions and matches.
- Source assistance from fellow parents with scoring, timing, packing up equipment etc.
- All communication is on behalf of the school and should reflect the school values and out of school sport policy.
- Adhere to the Dernancourt inclement weather policy to protect the health and safety of the children in all weather conditions.
- A child is NOT to be left unattended at the conclusion of practice or games and must be handed over to their parent/guardian. If a child is not collected at the conclusion of practice/game please call their parent/guardian to determine the appropriate course of action. If instances of late collection are repeated without prior arrangement, please notify the school.
- Provide information to the sport coordinator on the team as required.

REPLY SLIP – PLEASE RETURN THIS PORTION OF FORM TO THE SCHOOL VIA YOUR COACH

SCHOOL SPORTING CODE OF CONDUCT*

I acknowledge that I have read and agree to the Dernancourt School Sporting Code of Conduct and Out of Hours School Sport Policy.

CHILD NAME: _____

PARENT/GUARDIAN 1 NAME: _____ **SIGNATURE:** _____

PARENT/GUARDIAN 2 NAME: _____ **SIGNATURE:** _____

SPORT: _____ **DATE:** _____

**Please note anyone accompanying a child to matches/training will be bound by this code of conduct.*